





Diploma of Work Health & Safety

BSB51319

# Take your career to the next level with the Diploma of Work Health and Safety (BSB51319)

#### What Will You Learn?

The Diploma of Work Health and Safety is designed to develop your understanding of Safety Management Systems, hazards, risks, and emergencies.

The Diploma of WHS will build on your existing knowledge and experience, qualifying you to contribute to the development, implementation and maintenance of WHS systems. You'll learn how to:

- develop hazard management tools to ensure the effective minimization of WHS risks
- contribute to workplaces emergency procedures
- investigate any WHS incidents which occur



DON'T WAIT, PROPEL YOUR CAREER FORWARD NOW!

# Are you ready to take the next step in your career?

Are you experienced in Work Health and Safety (WHS) and want to take your career to the next level? The Diploma of WHS will build on your existing knowledge of Workplace Health and Safety and teach you the necessary skills to lead and participate in the safety management systems in a variety of work environments.

Whether you are an existing Safety Manager wanting to formalise your abilities and enhance your knowledge, or someone wanting to step up in their safety career, then this could be the course for you

# This course is perfect for anyone who wants to become a:

- WHS Coordinator
- Safety Manager
- Safety Supervisor
- WHS Advisor
- Safety Inspector



# Course Outline

#### **Course Code:**

BSB51319

### **Delivery Method:**

Mixed Mode Delivery (with Workplace Required)

#### **Course Duration:**

12 months

### **Expected Study Hours:**



Up to 1050 hours depending on industry experience over 12 months

#### **Assessment Methods:**

- Questioning (e.g. written questions/questionnaires, knowledge assessment self-reflection self-evaluation)
- Product-Based Methods (e.g. project, practical assessment, case study, and structured tasks)
- Third-Party Evidence (e.g. observation, skills workbook, workplace assessment workbook, logbook, third-party reports)

### **Entry Requirements**

Before undertaking this qualification, students must hold the:

• BSB41419 Certificate IV in Work Health and Safety Core Units (see page 7)

It is recommended that students:

- are 18 years or older
- have sound language, literacy, and numeracy skills (at least Year 10 English, or equivalent)

Students are also required to:

- obtain a Unique Student Identifier (USI)
- provide a valid ID with picture and signature
- undertake a Language, Literacy and Numeracy Evaluation
- undertake a Personal Learning Plan Evaluation before accessing the course materials and commencing studies

All students considering a self-paced online course should give consideration to the following prior to enrolment:

- ability to access any required technologies
- information technology skills in accessing and using online programs
- experience and self-motivation to learn on their own
- competing pressures, such as work and family commitments, that may impact self-paced study time

Take our "Online Study Readiness Survey" to complete a self-assessment! Visit the Inspire Education FAQ page for more info.

Inspire Education works with a range of reputable parties to market and recruit for national qualification and courses. Students of Inspire Education may be recruited by other parties under specific arrangements.

# Course Outline

Inspire Education (RTO #32067) will provide you with first-class training and student support while you undertake your studies in the Nationally Recognised BSB51319 Diploma of Work Health and Safety. This qualification supersedes and is equivalent to the BSB51315 Diploma of Work Health and Safety. Inspire Education is committed to providing quality training in the field of community services, offering a range of Nationally Accredited training options designed to meet the needs of students, businesses and industry.

### Training Delivery

This Safety Diploma course has been specifically designed to develop the knowledge and skills required to work effectively with workplace Safety Management Systems in a range of industry contexts.

Students are able to complete their training from anywhere in Australia, from remote areas and small towns to major cities like Sydney, Melbourne, Perth, Brisbane or Adelaide.

The most effective and popular method of delivery is via **Mixed Mode Delivery**. This course will be self-paced and completed via distance education using Inspire Education's online student portal. Delivery includes face to face webinars, self-paced study, directed research and online learning and assessment materials and activities. We have a continual intake of students on this basis, so you can enrol straight away!

#### Learner Cohorts

You'll need to complete a Personal Learning Plan Evaluation

as part of your enrolment. You'll then be provided with a training plan that identifies your cohort, taking into account your existing level of relevant knowledge and skills. The amount of training and support required for each learner will vary on these four cohorts:

Beginner Cohort (Full Study Model) – includes learners who are interested in a supervisory work health and safety role without any previously completed formal qualifications; learners who may be unemployed or looking for a career change; study hours is up to 1050 hours

IIntermediate Cohort (Partial Study Model) – includes learners who are interested in a supervisory work health and safety role without any previously completed formal qualifications, but may have some minor work experience related to safety or business for less than a year; learners who are currently employed and seeking career advancement; learners who may have previously completed an unrelated Certificate IV or Diploma qualification, or a Certificate III in Work Health and Safety, Business, or similar qualifications within the BSB Training Package; also learners who have previously completed the BSB41419 Certificate IV in Work Health and Safety or its equivalent older qualification, and is currently practicing in a supervisory work health and safety role; study hours is up to 760 hours

Advanced Cohort (Partial Recognition Pathway) – includes learners who are interested in a supervisory work health and safety role, a leadership/coordinator role, or other similar roles, but does not have any recent industry experience; also learners who may be working in a supervisory safety role for their own business without any formal qualifications for at least a year; also learners who have extensive safety experience for two years or more who are seeking career advancement or change; also learners who have previously completed superseded versions of this qualification; also learners who have completed the BSB51312/BSB51315 Diploma of Work Health and Safety, but does not have any relevant recent work experience; study hours is up to 610 hours

**Expert Cohort (Assessment Only)** – includes learners who are currently working as a safety supervisor for more than 5 years; also includes learners who hold the BSB51312/BSB51315 Diploma of Work Health and Safety and are engaged in supervisory work health and safety work; study hours is up to 460 hours

# Training Resources

#### To support you in your studies, Inspire Education will provide:

- access to a student account in the Learning Management System (LMS) for submission
- learning materials and assessment workbooks
- simulations, where applicable
- templates for completing project documents

#### To complete your studies you will need access to:

- Computer with:
  - o Internet access through Google Chrome
  - o MS Word, MS PowerPoint, or equivalent applications
  - o Adobe Acrobat Reader
- Video-recording equipment (e.g. mobile phone, video recorder, etc.)
- Office equipment needed to undertake assessments, including but not limited to: printer, scanner, office phone, facsimile, etc.
- A workplace where you can complete your assessments as a safety supervisor; this will include access to:
  - ◆ A workplace supervisor
  - ◆ The current WHS legislation enforced in appropriate state/territory, including:
    - o ISO 45001, ISO 4083, and AS 3745 requirements pertaining to incidents
    - o Codes of practice
  - ◆ Workplace/organisational documents including:
    - o WHS policies and procedures
    - o Internal and external sources of WHS information and data
    - o WHS Management System
  - ♦ Workplace staff including:
    - o At least three (3) workers to consult/communicate with in relation to a variety of WHS processes
    - o At least three (3) individuals to form an investigation team
    - o At least three (3) WHS Information System users
    - o At least three (3) stakeholders to consult/inform in relation to a a variety of WHS processes (e.g. WHS officer, Health and Safety Representative, Health and Safety Committee members, etc.)
    - o At least two (2) groups comprised of at least three (3) members each to consult with in relation to psychosocial hazards (e.g. Health and Safety Committee, Risk Assessment Team, etc.)
    - o At least two (2) external bodies to report WHS information and data
    - o At least two (2) emergency services and at least two (2) specialist response teams to consult with regarding potential emergencies in the workplace
    - o At least two (2) management people to receive and review reports
  - Resources and equipment for:
    - o Incident investigation and response
    - o Conducting meetings
    - o WHS Management System (WHSMS) planning, implementation, and evaluation
    - o Hazard and risk identification, assessment, and management
    - o WHS Information System
    - o Conducting an emergency drill
  - ◆ Workplace sites including:
    - o One (1) physical site for inspection
    - o Two (2) work areas for inspection

# Course Outline

# Why Study with Inspire Education?

- ✓ Inspire Education has a reputation as a leading Australian provider of quality training
- ☑ We train hundreds of Australians every year!
- All Inspire Education courses are nationally accredited and nationally recognised
- Our trainers are industry experts and extremely passionate
- ☑ Enjoy premium student support services and unlimited access to your trainer
- Easy to follow student resources to help you reach your goals faster
- ☑ Our courses are competitively priced and delivered to the highest standard
- ✓ Your choice of a range of flexible study options

### Recognition of Prior Learning (RPL)

RPL is offered to any learner who can provide evidence of competency for the units offered within this qualification. This can include any previous training (formal or informal) of previous life or work experience. The RPL process is really straightforward, simply indicate on your enrolment form that you would like to apply for RPL and once your enrolment is confirmed, you will receive an RPL pack to help with evidence collection. You may talk to your trainer to go through potential RPL opportunities that you may have missed. Click here for your RPL Guide.

### Qualification Pathways

The Diploma of Work Health and Safety is suitable for anyone looking to further their education in the safety industry, and seeking to gain additional safety management knowledge.

Once enrolled in this course you can also consider additional training to complement your safety management skills:

- BSB60619 Advanced Diploma of Work Health and Safety
- BSB50420 Diploma of Leadership and Management
- BSB50820 Diploma of Project Management
- TAE40116 Certificate IV in Training and Assessment

Please read our policies and procedures in the Inspire Education Student Handbook before enrolling by <u>clicking here</u>.



# Course Units

The Diploma of Work Health & Safety (BSB51319) is comprised of 10 units - 5 core units plus 5 elective units. It is a nationally recognised qualification for those seeking to contribute to an organisation's Safety Management Systems or looking to work as a Workplace Health and Safety professional within a range of industry contexts.

Prerequisite Units (needed for entry into this course)		
BSBWHS412	Assist with workplace compliance with WHS laws	
BSBWHS413	Contribute to implementation and maintenance of WHS consultation and participation processes	
BSBWHS414	Contribute to WHS risk management	
BSBWHS415	Contribute to implementing WHS management systems	
BSBWHS416	Contribute to workplace incident response	

Core Units include (5 total):		
BSBWHS513	Lead WHS risk management	
BSBWHS515	Lead initial response to and investigate WHS incidents	
BSBWHS516	Contribute to developing, implementing and maintaining an organisation's WHS management system	
BSBWHS519	Lead the development and use of WHS risk management tools	
BSBWHS522	Manage WHS consultation and participation process	

Elective Units (complete 5 of 5):	
BSBWHS512	Contribute to managing work-related psychological health and safety
BSBWHS517	Contribute to managing a WHS information system
BSBWHS520	Manage implementation of emergency procedures
BWBWRT411	Write complex documents
BSBOPS403	Apply business risk management processes

# Payment Options

Mixed Mode Learning

SPAR

### **Monthly Payment Plans**

- Only \$1490 upfront + 6 monthly payments of \$50 Total of \$17<u>90</u>
- Only \$1290 upfront + 6 monthly payments of \$133.33

### **Weekly Payment Plan**

• Only \$1090 upfront + 26 weekly payments of \$57.69 Total of \$2590

## Diploma WHS + Cert IV WHS Prerequisite Training

For anyone with no prior qualification

### **Monthly Payment Plan**

• Only \$1490 upfront + 6 monthly payments of \$133.33 Total of \$2290



Yes! We price match. Want to study with Inspire Education, but have found a cheaper, equivalent course elsewhere?

If so, let us know! **We want to help you 'Find your Spark'** - so talk to us, and we'll do our best to match their price!

#### **ENROL NOW**

Call 1800 506 509

www.inspireeducation.net.au/shop/



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